

Background

The role of the Regional Match Play Committee chair is to lead and drive the Regional Match Play Committee with the objective of empowering each committee member to contribute based on their skill sets, promote best practice governance, drive growth and competition opportunities. This includes oversight of the Regional RMS events, Regional Representative team selections and providing key strategic advice to NSW Tennis Country and the Tennis NSW Board.

Functions of Regional Match Play Committee Chair

The Regional Match Play Committee chair will be responsible for leading the Regional Match Play Committee, fostering good relations between Committee Members and Tennis NSW staff, providing strategic advice based on local knowledge to NSW Tennis Country and the Board of Tennis NSW, working as part of the Regional Match Play Committee to administer RMS events, making regional Representative team selections and administering the Regional Pathways Development Program. In addition, the Regional Match Play Committee chair will:

- Be a voting member of the NSW Tennis Country Management Committee (a sub-committee of the Board of Tennis NSW).
- Provide oversight, guidance, and advice to management on matters within the Regional Match Play Committee's remit.
- Help implement the Tennis NSW and Tennis Country Strategic plans.
- Engage with regional stakeholders to identify areas for improvement.
- Hold oversight of the Regional Match Play Committee bank account and manage spending consistent with budget.
- Develop new regional initiatives to promote tennis.
- Prepare a 3-monthly report to the Tennis Country Management Committee outlining the regions progress measured against the strategic plan.

Required Commitment

The Regional Match Play Committee chair will be appointed by the Tennis NSW Board on recommendation of the Tennis Country Selection Panel and will be required to attend at least 4 virtual meetings of the Regional Match Play Committee each year in addition to 4 Tennis Country Management Committee meetings and one annual conference as well as dedicate approximately 5 hours each week to the role. The Regional Match Play Committee chair will also need to develop a strong relationship with Tennis NSW regional staff and the Regional Communications Coordinator to ensure effective communications among the region and the effective delivery of the role's objectives.

Other Skills/Qualification Requirements

To effectively perform this role, it is recommended that the Regional Match Play Committee chair possess the following qualification and/or competencies:

- Previous experience as a committee Member or Chair
- Sound knowledge of all Microsoft programs (Word, Excel, Publisher)
- Strong Communication Skills
- Sound Knowledge of governance norms and managing conflicts
- A commitment to uphold the Tennis NSW behaviours and standards

Remuneration, expense reimbursement & benefits

This is an unpaid volunteer position, however out of pocket expenses are reimbursed in line with the Tennis NSW entitlements policy. In addition, the position holder will receive tickets and hospitality invitations for international tennis events held at Sydney Olympic Park.